Overview & Scrutiny Organisation and Resources Select Committee

Rolling Work Plan from September 2010

SUBJECTS	COMMITTEE/ TASK GROUP	PROJECT START DATE	NEXT DATE TO O & S COMMITTEE	SPECIFIC ISSUES FOR DISCUSSION	WHO REPORTS TO be SUBMITTED TO	SUBMISSION DATE
Budget and Performance (Standing)	Task Group	April 2009	Ongoing			
Major Contracts (Standing)	Task Group	July 2009	Ongoing			
Workplace Transformation Programme (inc. Business Transformation Programme)	Task Group	July 2009	Ongoing	Four year programme.		
Partnerships (Standing)	Task Group	March 2010	Ongoing			
S106 Agreements	Task Group	April 2010	Ongoing			
Member Support in the Locality	Task Group	April 2010	Ongoing			

Subjects	Committee/ Task Group	Project Start Date	Next Date to O & S Committee	Specific Issues for Discussion	Who Reports to be Submitted To	Submission Date
Future ICT Provision – Update	Task Group		Ongoing	To receive an update on the work of the Group to scrutinise the wind down of the Steria contract and the development of structures for the new in house ICT service. NOTE: members of the Group inc. Cllr Jon Hubbard and Cllr Nigel Carter. Awaiting confirmation of further 3 or 4 members.		
Framework Contract for the Provision of Agency Staff	Committee		November 2010	To receive an update report noting that new arrangements should be in place by November 2010.		
People Strategy – Implementation Review (to include Leader Development)	Committee	From transition	November 2010	To receive an update on the action plan and workplace framework in November 2010.		
Departmental Delivery Plan/ Business Plan	Committee		November 2010 (tbc)	To receive details of the departmental delivery plans and business plan when available.		

SUBJECTS	COMMITTEE/ TASK GROUP	PROJECT START DATE	NEXT DATE TO O & S COMMITTEE	SPECIFIC ISSUES FOR DISCUSSION	WHO REPORTS TO be SUBMITTED TO	SUBMISSION DATE
Business Management Programme (SAP)	Committee		January 2011	To receive an update report on the Shared Services Team developments, including the HR and Procurement aspects of SAP		
Library Services Review	Rapid Scrutiny (tbc)		October 2010 (tbc)	To conduct a one-off meeting to consider the report to be submitted to Cabinet in October.		
Delivering Customer Focus Programme	Committee		November 2010	To receive a copy of the next six monthly progress report to Cabinet and timeline for delivery of the Customer Focus Programme at the earliest opportunity.		
Area Boards - Update	Committee		March 2011	To receive an update following the review of Area Boards.		
Council Funding Framework for the Voluntary Community Sector	Committee		March/May 2011	To receive an update on the implementation of the VCS framework.		

SUBJECTS	COMMITTEE/ TASK GROUP	PROJECT START DATE	NEXT DATE TO O & S COMMITTEE	SPECIFIC ISSUES FOR DISCUSSION	WHO REPORTS TO be SUBMITTED TO	SUBMISSION DATE
Service Transformation (HR)	Committee	From Development Day	tbc			

Cabinet Forward Work Plan
September 2010 – December 2010

Items that may be of interest to the
Organisation and Resources Select Committee

SUBJECTS	DATE TO CABINET	SPECIFIC ISSUES FOR DISCUSSION	RESPONSIBLE CABINET MEMBER	OFFICER CONTACT
Budget Monitoring	14 September 19 October 16 November 14 December 2010	To receive a regular update on the capital and revenue budget.	Cllr Fleur de Rhe-Philipe	Martin Donovan
Governance Arrangements in Respect of Property Sales	14 September 2010	To invite Cabinet to review the governance and processes in respect of the disposal of property assets.	Cllr Toby Sturgis	Mark Hunnybun
Update on Performance	14 September 16 November 2010	To inform Cabinet about progress against the Council's priorities, including those in the Local Agreement for Wiltshire.	Cllr Fleur de Rhe-Philipe	Sharon Britton
Annual Governance Statement 2009/10	14 September 2010	To consider a draft Annual Governance Statement for 2009/10 for comment before final approval is sought from the Audit Committee at its meeting on 30 September 2010.	Cllr Fleur de Rhe-Philipe	Ian Gibbons

Subjects	Date to Cabinet	Specific Issues for Discussion	Responsible Cabinet Member	Officer Contact
Delegation of Services to Town & Parish Councils	14 September 2010	To update Cabinet on progress made with regard to the Delegation of Services to Towns and Parishes.	Cllr Dick Tonge	Mark Smith
Annual Report on Treasury Management 2009/10	14 September 2010	To provide an update on the Treasury Management outturn for the financial year 2009/10 and then forward on to Council.	Cllr Fleur de Rhe-Philipe	Keith Stephens
Visit Wiltshire Partnership	14 September 2010	To consider proposals regarding the future business plan of Visit Wiltshire Partnership.	Cllr John Brady	Alistair Cunningham
Quarterly Progress Update - Workplace Transformation Programme	19 October 2010	Regular update on progress of Workplace Transformation Programme.	Cllr John Noeken	Mark Stone
Progress Report – Delivering Customer Focus Programme	19 October 2010	To provide a progress report to Cabinet as requested.	Cllr John Noeken	John Rogers
Library Services Review	19 October 2010	Re-design and modernisation of Library Services, including £500,000 savings target achievement.	Cllr John Thomson	Niki Lewis

SUBJECTS	DATE TO CABINET	SPECIFIC ISSUES FOR DISCUSSION	RESPONSIBLE CABINET MEMBER	OFFICER CONTACT
Review of Constitution	19 October 2010	To consider the outcome of the review of the constitution and to recommend any changes to the constitution as a result of the review to Council. This will include the review of development control, overview and scrutiny arrangements and other elements of the constitution.	Cllr Jane Scott OBE	Yamina Rhouati
Wiltshire Council's Business Plan	16 November 2010	The Council's Business Plan will set out how the Council organises itself to deliver the Corporate Plan priorities and the Council's part of the Community Plan.	Cllr Jane Scott OBE	Andrew Kerr
Street Naming and Numbering Policy	14 December 2010	To confirm changes to the Street Naming and Numbering (SNN) Policy and SNN process after consultation with Town and Parish Councils.	Cllr John Noeken	Julie Seddon